



Right to Life – LIFESPAN Educational Fund

“MOVEMENT IN MOTION” Youth Bus Trip

ASSISTANT CHAPERONE AND CHAPERONE AGREEMENT

(ages 20 and up)

I, _____ (PRINT FULL NAME), AGREE TO:

- **FOLLOW THE LIFESPAN ITINERARY FOR YOUR BUS** while on the trip, *unless circumstances beyond our/your control cause a need to improvise while in DC, like weather, high security, etc.* You must let Lynn Gura and Anne Marie Morin know there has to be a change made and why. You will be given their cell phone numbers.
- Keep track of those in my group at rest stops and during scheduled activities when off the bus. **NO CHAPERONE SHOULD ALLOW ANY STUDENTS TO SEPARATE THEMSELVES FROM THE GROUP.** Report to the Bus Captains when all your students are back together and on the bus.
- Be respectful to all those I am traveling with and give **CLEAR DIRECTIONS** to those in my group.
- Be sure to **ADDRESS ANY MISBEHAVIOR** of my students **IMMEDIATELY**, like swearing, using obscenities, holding hands, sitting on laps, girls on guys backs, and any other kind of physical touching, not being cooperative with each other, not being cooperative with quiet time on the bus and/or at the host church, etc.
- Take the best care possible of anyone in my group who is not feeling well. **BUS CAPTAINS SHOULD BE MADE AWARE OF THE SITUATION IMMEDIATELY.** *The Bus Captains will call the first emergency contact person and the second, if necessary, for the one who is ill and ask for additional advice on how to handle the situation. In addition, the Bus Captains will notify LIFESPAN of the situation by calling Diane Trombley. She will intervene if necessary.*
- Supervise my students at the host church/school on Friday evening and make sure they are in the proper areas for eating, socializing, and sleeping. Students must not wander in areas that they are not supposed to be in and **CHAPERONES SHOULD NOT BE SLEEPING BEFORE LIGHTS OUT.**
- Remind those in my group that they must always wear their *LIFESPAN* beanie hat for identification purposes when they are at the March for Life and at any other outdoor activity.
- Leave my cell phone on and charged during the trip so communication is kept open between me and my group.
- Be sure that those students in my group notify those who are picking them up at least 1 hour before arrival back home and verify the time with them. Be sure that **NO** student in my group is left alone at the drop off location after returning home (Livonia or Troy). *I will wait until all students in my group have been picked up before I leave.*
- **ATTEND THE LIFESPAN LEADER MEETINGS IN NOVEMBER AND JANUARY** for a clear understanding of *LIFESPAN*'s rules and their expectations of me as an Assistant Chaperone/Chaperone. **Check your email regularly for verification of dates, times, and location** of the Leader Meetings.

*For information on
VIRTUS Training and
to finish signing...*

Please Turn Over



I have taken the VIRTUS Training (Protecting God’s Children) and have received the certificate.

Yes ____ No ____

Date of Training: _____ Location of Training: _____

I have not taken the VIRTUS Training (required by all Catholic and non-Catholic adults 18+) but agree to do so BY THE END OF NOVEMBER (before Thanksgiving) and will let Lynn Gura, Bus Trip Coordinator, know where I took it and that it has been completed. Yes ____

Background Record Check (BRC) completed. Yes ____

I have not done a BRC, but agree to do so by the end of November (before Thanksgiving) and will let Lynn Gura, Bus Trip Coordinator, know when it is done. For Catholics, this is done at your parish (no fee), and for non-Catholics, this is done at your local police station (a small fee is required). Yes ____

Birth date and current church affiliation so the training and certification can be verified:

____/____/____ (month/date/year) _____ (church name)

IF YOU NEED INFORMATION ON WHERE AND WHEN THE VIRTUS TRAINING IS TAKING PLACE, please contact Lynn Gura ASAP at 248-816-1546 or oakmac@rtl-lifespan.org and she will give you the schedule from now through November.

As Assistant Chaperone/Chaperone, I am prepared to act quickly, fairly and responsibly in ensuring that the guidelines and Rules of Conduct are followed. I will need to take appropriate action if a student(s) in my group is not following the Rules of Conduct. (1) Remind your students at the beginning of the trip (and whenever it is necessary during the trip) of the Rules of Conduct, (2) a student who displays unacceptable behavior will be given a firm warning, (3) if the behavior is not corrected, the student will then be separated from the situation and one of the Bus Captains will become his/her Chaperone, in addition, a parent(s) of the student will be contacted to discuss the situation and, if necessary, at the student’s or parent’s expense, the student will be sent back home by plane, (4) the student will not be allowed the privilege of coming on the LIFESPAN bus trip in the future.

Printed Name: _____ Signature: _____

Date: _____

This form must be submitted with: Non-refundable deposit of \$50.00, Check List, Liability Release Form, Medical Form, Image Waiver Agreement, Rules of Conduct or Jr./Assistant/Chaperone/Captain Agreement Form and Bus Pick Up/Drop Off & Parking Form **NO LATER THAN OCTOBER 31, 2019!**

*Note: If you do not pay the full cost up front when you register, the remaining balance is due **BY OCTOBER 31st**. Please mark your calendar because you will not receive a notice!*